



OANHSS

Proposal Writing Workshop

OCSA
Ontario Community Support Association

Keeping abreast of current opportunities and developing the necessary training and experience to successfully submit applications is a challenge to many organizations, both large and small.

Finding funds that will enhance your organization's ability to progress and serve its community is critical to your operations. Governments can be an excellent source of funding if approached properly.

This informative workshop will address topics such as funding opportunities, partnerships and coalitions, key proposal components, the do's and don'ts of effective proposal writing and how to create an organizational culture that encourages a team approach to proposal development.

With the wide range of funding opportunities that can be potentially accessed by both OANHSS and OCSA member organizations, knowing is half the battle. From dealing with eligibility issues and writing applications to obtaining government support and arguing your case, this workshop will cover everything you need to know about government funding acquisition and management.

Participants will:

- Understand the basics steps and components in writing funding proposals.
- Learn strategies for finding the right funding sources.
- Understand the importance of following up on an application and what to do if your application is denied.
- Learn the importance of partnerships.
- Leave with a resource listing of funding organizations.

Facilitators

Serge Buy is CEO of Flagship Solutions, a company that has over 15 years experience helping non-profit organizations obtain funding and develop successful projects.

Monty Laskin is a consultant with experience in assisting public and private sector organizations in preparing funding proposals to government and non-government organizations. He is currently Executive Director of Caledon Community Services.

THURSDAY, OCTOBER 30, 2008
9:30AM - 4:00PM
TRUE DAVIDSON ACRES, TORONTO

Who Should Attend?

- Board Members
- CEOs
- Administrators
- Fundraising Managers
- Staff responsible for writing proposals

OANHSS AND OCSA MEMBERS \$179

NON-MEMBERS \$199

FEE INCLUDES CONTINENTAL BREAKFAST, LUNCH, BREAKS AND RESOURCE MATERIAL

Three **easy** ways to register!

1. Print off the registration form (pdf format) and fax completed copy to OANHSS at 905-851-0744
2. Register online at **www.oanhss.org**
3. Contact Nina Zivkovic to request a registration form by fax (905-851-8821 ext.246 or nzivkovic@oanhss.org).



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Registration Form

Please print off this registration form and fax to 905-851-0744.

Name: _____

Title: _____

Organization: _____

Address: _____

City: _____ Postal Code: _____

Tel: _____ Fax: _____

Email: _____

I am a member of: (please check)

- OANHSS OANHSS and OCSA
- OCSA Non-Member

Registration Fee: (please check)

- \$179 Member Rate (OANHSS or OCSA)
- \$199 Non-Member Rate

Method of Payment:

- Cheque enclosed (payable to OANHSS)
- Fax (cheque must follow by mail)
- VISA

Card # _____ Exp. Date _____

Cardholder's Name _____ Signature _____

Cancellations:

Cancellation must be received in writing 2 working days prior to the date of the program. A 15% administration charge will apply to all refunds. Registrants who fail to attend the program or cancel after the deadline date shall be liable for the full fee. No charge will be made for substitutions. The OANHSS Education Department reserves the right to cancel or reschedule this program.

All registered delegates will receive a confirmation letter, receipt and map.

Privacy Statement:

Registration information is collected to process registrations and payments for education events, correspond with registered delegates, notify participants about other OANHSS programs and services and to publish delegate lists for event participants.

If you do not wish to have your registration information used for these purposes please contact Nina Zivkovic at nzivkovic@oanhss.org. To access our privacy policy go to www.oanhss.org.

Please send registration form and cheque to:

Nina Zivkovic, Ontario Association of Non-Profit Homes & Services for Seniors

7050 Weston Road, Suite 700, Woodbridge, ON, L4L 8G7

905-851-8821 ext.246, nzivkovic@oanhss.org

www.oanhss.org

FOR OANHSS USE ONLY

Delegate #: _____

Date Received: _____

Date Entered: _____

Fees Paid: _____